



Brighton & Hove City Council

COMMITTEE WORK PROGRAMME

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
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Published 1 October 2012

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions** 🗝️ and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for October 2012				
POLICY & RESOURCES COMMITTEE				
25991	<p>Targeted Budget Management (TBM) 2012/13 Month 5 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 5.</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		Report of: Director of Finance Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104
30017	<p>Annual Surveillance Report <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in the last quarter and review of POLICY</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086
30554	<p>Tenant Scrutiny <i>Policy Committee Decision - non-Key</i> A report on the proposed Tenant Scrutiny model for Brighton & Hove</p> <p><i>Wards affected: All Wards</i></p>	21 Aug 2012 4 Sep 2012 11 Sep 2012 26 Sep 2012 26 Sep 2012 11 Oct 2012		Report of: Strategic Director, Place Report Author: Karen Amsden Tel: 29-1084

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30965	<p>An Armed Forces Community Covenant for Brighton & Hove City <i>Policy Committee Decision - Key</i> A Community Covenant is voluntary statement of mutual support it is intended to complement the Armed Forces Covenant, which outlines the moral obligation between the Nation, the Government and the Armed Forces, at a local level.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Oct 2012 25 Oct 2012</p>		<p>Report of: Monitoring Officer / Head of Law</p> <p>Monitoring Officer / Head of Law</p> <p>Report Author: Clair Hopkins</p>
31280	<p>East Sussex, South Downs, and Brighton & Hove Waste and Minerals Plan: Agreement of Proposed Main Modifications for Consultation <i>Policy Committee Decision - non-Key</i> A public examination into the East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan (WMP) is being held from the 18th to 28th September 2012. This report is to seek authority to consult on those proposed modifications that result in a major shift in policy of the WMP. Delegated authority to consult on minor modifications to policy was agreed at the meeting of this Committee on 12th July 2012. The requirement for this report will only be known during the examination period itself during September.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Oct 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31624	<p>Procurement of Automatic Meter Reading (AMR) Equipment to Electricity, Gas, Water & Heat Meters <i>Policy Committee Decision - Key</i> To seek approval for the installation of AMR equipment to a prioritised list of water and energy meters in our operational properties and the purchase of monitoring software in order to improve the accuracy of consumption data</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Andrew Batchelor Tel: 29-1441, Angela Dymott Tel: 29-1450</p>
31105	<p>Voluntary Dedication of Land under the CRoW Act <i>Policy Committee Decision - non-Key</i> To protect open access rights it is proposed to dedicate land identified as open access under procedures set out in the Countryside and Rights of Way Act 2000, which will ensure the land is retained as public open access land into perpetuity.</p> <p><i>Wards affected: Hollingdean & Stanmer; Patcham</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jessica Hamilton Tel: 29-1461, Angela Dymott Tel: 29-1450</p>
32130	<p>Accelerated Workstyles <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450, Hale Ucar Tel: 29-0336</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31648	<p>Corporate Procurement of Energy - Non Half Hourly Electricity (sub 100kW) Contract Commencing April 2013 <i>Policy Committee Decision - Key</i></p> <p>This report seeks approval to undertake a Request for Information (RFI) process of EU compliant Central Purchasing Bodies for the Council's non half hourly (sub 100kW) electricity supply contract that ends on 31 March 2013</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450, Andrew Batchelor Tel: 29-1441</p>
32000	<p>Community Rights Under Localism Act 2011 <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Oliver Dixon Tel: 29-1512, Elizabeth Culbert Tel: 29-1515</p>
32276	<p>Shared Services: Request for Scrutiny Review <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Tom Hook Tel: 29-1110</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30969	<p>Nomination of Member to serve on proposed Coastal West Sussex Strategic Planning Board <i>Policy Committee Decision - non-Key</i> Changes in national planning legislation now require local authorities to co-operate on planning issues that affect more than one area. A Coastal West Sussex Planning Board is proposed to deal with strategic planning issues along the West Sussex Coast including Brighton & Hove. A formal nomination of a Member to serve on the Board is required.</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
32166	<p>Nomination of a Representative for the Fire Authority <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Mark Wall Tel: 29-1006</p>
32212	<p>Appointment of Chief Executive - Exempt Categories 3 and 4 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012 25 Oct 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Mark Wall Tel: 29-1006</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32132	<p>Accelerated Workstyles - Exempt Category 3 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012	Exempt Category 3	<p>Report of: Strategic Director, Place</p> <p>Report Author: Hale Ucar Tel: 29-0336, Angela Dymott Tel: 29-1450</p>
TRANSPORT COMMITTEE				
30926	<p>Lewes Road Scheme - Consultation Results and Way Forward <i>Policy Committee Decision - Key</i></p> <p>To update the committee on the results of the recent consultation exercise for the Lewes Road scheme and to seek permission to advertise the Traffic Regulation Order</p> <p><i>Wards affected: Hanover & Elm Grove; Hollingdean & Stanmer; Moulsecoomb & Bevendean; Preston Park; St Peter's & North Laine</i></p>	2 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Robin Reed Tel: 29-3856</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30999	<p>Parking Restrictions Traffic Order <i>Policy Committee Decision - Key</i></p> <p>The Parking Infrastructure Team receives a number of requests for alterations to parking restrictions within the Controlled Parking Zones. These requests are most often from residents, but can also be from businesses, local members, or other teams within the Council such as Road Safety. After investigation, if it is decided that the request is justified then it is advertised on a Traffic Regulation Order. These amendments often help to improve sustainable transport, for example by providing additional motorcycle bays or improved accessibility for disabled people by providing disabled parking bays.</p> <p>This report considers the comments, support and objections received to an amendment Traffic Regulation Order, which contains proposals for an number of locations.</p> <p><i>Wards affected: All Wards</i></p>	<p>2 Oct 2012</p> <p>2 Oct 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Charles Field Tel: 29-3329</p>
31083	<p>Parking Annual Report 2011/12 <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	2 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Paul Nicholls Tel: 29-3287</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31426	<p>Old Town Transport Plan <i>Policy Committee Decision - Key</i> Traffic management improvements for the Old Town area</p> <p><i>Wards affected: Regency</i></p>	2 Oct 2012		Report of: Strategic Director, Place Report Author: Tom Campbell Tel: 29-3328
31453	<p>Brighton Station Gateway Preferred Option <i>Policy Committee Decision - non-Key</i> Request for agreement to consult on a preferred design for Brighton Station Gateway</p> <p><i>Wards affected: All Wards</i></p>	2 Oct 2012		Report of: Strategic Director, Place Report Author: Jim Mayor Tel: 29-4164
30026	<p>Highways Winter Service Plan 2012-13 <i>Policy Committee Decision - Key</i> Covering report/review of Highways Winter Service Plan with plan attached</p> <p><i>Wards affected: All Wards</i></p>	2 Oct 2012	N/A	Report of: Strategic Director, Place Report Author: Christina Liassides Tel: 29-2036
CHILDREN & YOUNG PEOPLE COMMITTEE				
31392	<p>Annual Report on Brighton & Hove Music Education Hub <i>Policy Committee Decision - non-Key</i> To inform the committee of progress and development of the Brighton & Hove Music Education Hub (BHMEH) and to approve the proposed Business Plan.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		Report of: Strategic Director, People Report Author: Jo Lyons Tel: 293514

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31581	<p>New referral Process for Children in Need to Children's Social work <i>Policy Framework Decision</i> This policy covers new guidance for how agencies make a referral to Children Social Work.</p> <p>This policy does not change the arrangements for children if it's clear that the child has been serious harmed or is at risk of being serious harmed.</p> <p>The policy builds on the work of B&H Supporting Families continuum of need guidance</p> <p>The Policy advance the notion that needs of most children can be met by universal level services so supporting Early Help to children.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Nigel Hancock Tel: 29-5383, Ellen Jones Tel: 29-3441</p>
31583	<p>Family Group Conference Project Review Proposals <i>Policy Framework Decision</i> To Seek Committee approval to bring Family Group Conferences in house following previous decisions.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Ellen Jones Tel: 29-3441</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31569	<p>Annual Report on School Attendance, Access and Exclusions <i>Policy Committee Decision - non-Key</i> To update on School Attendance, Access and Exclusions in the City, giving data on current figures, updating on statutory requirement with an overview of provision. Annual Report on School Attendance, Access and Exclusions</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Jo Lyons Tel: 293514</p>
31740	<p>Options for Providing Additional School Places between September 2013 and September 2016 <i>Other Committee Decision</i> This report will set out the options available to meet the increase in demand for primary and secondary school places within the city between September 2013 and September 2016.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Gillian Churchill Tel: 29-3515, Gil Sweetenham Tel: 29-3474</p>
31596	<p>Children in Need Policy & Care Planning Forum Operation Process <i>Policy Framework Decision</i> The Children in Need Policy outlines how Children's Social Work will work with children and their families who are children in need. Each child will have a child in need plan.</p> <p><i>Wards affected: All Wards</i></p>	15 Oct 2012 25 Oct 2012		<p>Report of:</p> <p>Report Author: Richard Hakin Tel: 29-5375</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
30877	<p>Permission to Consult on Communal Refuse Collection in Hannover <i>Policy Committee Decision - non-Key</i> This report seeks permission to consult on proposals to implement communal recycling in Hannover</p> <p><i>Wards affected: Hanover & Elm Grove</i></p>	17 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
31743	<p>Update on Future Cities Demonstrator Competition <i>Policy Committee Decision - non-Key</i> Provide committee with an update on the Future Cities Demonstrator Competition, focusing on Brighton and Hove's Stage 2 bid and production of feasibility study</p> <p><i>Wards affected: All Wards</i></p>	17 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Geoff Raw Tel: 29-7329</p>
32128	<p>Eco Technology Show 2013 <i>Policy Committee Decision - non-Key</i> Eco-Technology Show 14-15 June 2013 at the Brighton Centre. Requesting a minimum of £10k to enable the conference event to be staged subject to budget availability.</p> <p><i>Wards affected: All Wards</i></p>	17 Oct 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Thurstan Crockett Tel: 29-2503, Cheryl Finella Tel: 29-1095</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for November 2012				
POLICY & RESOURCES COMMITTEE				
25994	<p>Targeted Budget Management (TBM) 2012/13 Month 7 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund Housing Revenue Account at month 7.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>
30147	<p>Treasury Management Policy Statement (incorporating the Annual Investment Strategy) 2012/13 - Mid year review <i>Policy Committee Decision - non-Key</i> A review of the action taken in the six months to September 2012 on the 2012/13 Treasury Management Policy Statement, including the 2012/13 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30444	<p>Budget Update and Savings 2013/14 <i>Policy Committee Decision - Key</i> Latest budget estimates for setting the 2013/14 budget and savings proposals for 2013/14 and 2014/15</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242, Nigel Manvell Tel: 29-3104, Mark Ireland Tel: 29-1240, Catherine Vaughan Tel: 29-1333</p>
29695	<p>Council Tax Support System - final scheme <i>Policy Committee Decision - Key</i> To seek approval on the scheme for Council Tax Support to be implemented from April 2013.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012 13 Dec 2012		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Tracey Wallace Tel: 29-3337, Graham Bourne Tel: 01273 - 29 - 1800, Tabitha Cork Tel: 29-1913, John Francis Tel: 29- 1913, Catherine Vaughan Tel: 29- 1333</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32239	<p>Council Tax Support - Final Scheme <i>Policy Committee Decision - Key</i> Report recommending the proposed new Council Tax Support scheme to replace Council Tax Benefit from April 2013</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012 13 Dec 2012</p>		<p>Report of: Director of Finance</p> <p>Report Author: Tabitha Cork Tel: 29-1913, Graham Bourne Tel: 01273 - 29 - 1800, John Francis Tel: 29-1913, Valerie Pearce Tel: 291850</p>
31759	<p>Advertising & Sponsorship <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p>		<p>Report of: Head of Communications</p> <p>Report Author: John Shewell Tel: 29-1039, Jake Barlow</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30298	<p>Community Safety, Crime Reduction and Drugs Strategy 2011-2014 <i>Policy Committee Decision - Key</i> This document describes Brighton and Hove's Community Safety, Crime Reduction and Drugs Strategy for 2011-2014</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012 13 Dec 2012</p>		<p>Report of: Commissioner Community Safety</p> <p>Report Author: Linda Beanlands Tel: 29-1115, Charlotte Farrell Tel: 01273 - 1099</p>
31173	<p>Local Sustainable Transport Fund - Upgrade of the Real Time Passenger Information (RTPI) System <i>Policy Committee Decision - Key</i> To seek delegated authority to award the service and maintenance contract for the RTPI GPRS upgrade on completion of the OJEU process</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012 29 Nov 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Rob Dickin Tel: 29 - 2233</p>
31287	<p>Framework for the Provision of Self Managed Temporary Accommodation Housing <i>Policy Committee Decision - Key</i> To invite property managers to join a framework which will enable them to provide the council with self managed temporary accommodation for use by homeless households and other statutory groups.</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Sylvia Peckham Tel: 293318</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32207	<p>Sustainability Action Plan <i>Policy Committee Decision - non-Key</i> For the council to adopt the draft Sustainability Action Plan; to seek endorsement as a One Planet Living Council from Bioregional; to extend the scope of One Planet Living to other partners across the city.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Randall Tel: 01273 292257, Gillian Marston Tel: 29-4701, Mark Ireland Tel: 29-1240, Shelaine Siepel, Charlotte Thomas Tel: 29-1290, Sarah Jones Tel: 29-3833, Mark Prior Tel: 01273 292095, Angela Dymott Tel: 29-1450, Richard Tuset Tel: 29-5514, Mita Patel Tel: 29-3332, Geoff Raw Tel: 29-7329, Thurstan Crockett Tel: 29-2503, Paula Murray Tel: 29-2536</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
28399	<p>Shoreham Harbour Joint Area Action Plan and Development Briefs <i>Policy Committee Decision - Key</i> To agree to public consultation on issues and options for the (draft) Shoreham Harbour Joint Area Action Plan. The Plan is being produced jointly with Adur District Council and West Sussex County Council.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	29 Nov 2012 13 Dec 2012		Report of: Strategic Director, Place Strategic Director, Place Report Author: Mike Holford Tel: 29-2501
31465	<p>Black Rock Temporary Use <i>Policy Committee Decision - non-Key</i> To seek Committee approval for Heads of Terms and Agreement For Lease for proposed temporary use on the Black Rock site Madeira Drive.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	29 Nov 2012		Report of: Strategic Director, Place Report Author: Toni Manuel Tel: 29-0394
30942	<p>Former Peter Pan site - Lease agreement <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: East Brighton</i></p>	29 Nov 2012		Report of: Strategic Director, Place Report Author: Toni Manuel Tel: 29-0394
27936	<p>Royal Pavilion and Museums Catering Contract <i>Policy Committee Decision - Key</i> To seek approval to award the contract for the Royal Pavilion & Museums.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		Report of: Director of Finance Report Author: Abigail Thomas Tel: 29-2828

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31594	<p>Procurement of Gullies and Soakaways Contract <i>Policy Committee Decision - Key</i> This report seeks permission to tender for a Gullies and Soakaways Cleansing Contract.</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p> <p>29 Nov 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
32270	<p>Metro Wireless Concession Agreement <i>Policy Committee Decision - Key</i> Seeking approval to award a service concession contract to deliver a Metro Wireless network using the cities public assets.</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p>		<p>Report of: Director of Finance</p> <p>Report Author: Paul Colbran Tel: 29-0283</p>
32240	<p>Local Discretionary Social Fund Scheme <i>Policy Committee Decision - Key</i> Proposed scheme for a local replacement to what is now Crisis Loans and Community Care Grants.</p> <p><i>Wards affected: All Wards</i></p>	<p>29 Nov 2012</p> <p>13 Dec 2012</p>		<p>Report of: Director of Finance</p> <p>Report Author: John Francis Tel: 29-1913, Tabitha Cork Tel: 29-1913, Graham Bourne Tel: 01273 - 29 - 1800, Valerie Pearce Tel: 291850</p>

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32020	<p>Advertising & Sponsorship - Exempt Category 3 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012	Financial Information relating to tender documents.	<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Jake Barlow</p>
CHILDREN & YOUNG PEOPLE COMMITTEE				
31514	<p>Two Year Old Free Early Learning Entitlement <i>Policy Committee Decision - Key</i></p> <p>Report details proposed strategy for extending entitlement to free early learning entitlement to 20 per cent of the city's two year olds in 2013, and 40 per cent in 2014, and associated costs.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Vicky Jenkins Tel: 29-6110</p>
31551	<p>Sure Start and Children's Centres Strategy <i>Policy Committee Decision - Key</i></p> <p>To agree the future strategy for Sure Start and Children's Centres in the context of the proposed budget savings.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Caroline Parker Tel: 29-3587</p>

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31598	<p>Social Work Health Check <i>Policy Committee Decision - non-Key</i> In order comply with a national guidelines and reassure Members and Officers, the report will detail overall demand and trends, vacancy levels, staff turnover and caseloads (and any other local measures we wish to include) to ensure the safe and healthy functioning of children's social work</p> <p>It also important that Members and Officers are clear that effective action is in place to address any issues and ensure that vulnerable children are not detrimentally affected.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Richard Hakin Tel: 29-5375, Nigel Hancock Tel: 29-5383</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
30971	<p>PortZED: Agreement to release Eco Town Grant <i>Policy Committee Decision - non-Key</i> The City Council was successful in bidding for capital grant under central Government's Eco Towns scheme for Shoreham Harbour. A grant of £460,000 is available to assist in providing a visitors centre at the proposed PortZED development at Aldrington Basin, should it receive planning permission. This report seeks agreement on the broad terms and conditions under which the grant will be released.</p> <p><i>Wards affected: Wish</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31119	<p>Adoption of SPD12 - Design Guide for Extensions & Alterations <i>Policy Committee Decision - non-Key</i> Adoption of SPD12 - Design Guide for Extensions & Alterations</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Claire Burnett Tel: 29-2470</p>
31259	<p>Alternative Model for Delivery of Visitor Information Service <i>Policy Committee Decision - Key</i> To seek committee approval for an alternative model of delivery of the Visitor Information Service.</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Suzanne Mantell Tel: 29 - 2613</p>
31459	<p>Black Rock Temporary Use <i>Policy Committee Decision - non-Key</i> To seek agreement in principle to grant Landlords consent for proposed temporary use on the Black Rock site Madeira Drive.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
31467	<p>Seafront Fees and Charges 2013/14 <i>Policy Committee Decision - non-Key</i> To seek Committee approval for proposed Seafront fees and charges for the financial year 2013/14.</p> <p><i>Wards affected: All Wards</i></p>	15 Nov 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ADULT CARE & HEALTH COMMITTEE				
30649	<p>Day services commissioning plan (including day activities policy) <i>Policy Committee Decision - Key</i> To report on the outcome of consultation undertaken and to seek approval for the commissioning plan for day services</p> <p><i>Wards affected: All Wards</i></p>	19 Nov 2012		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>
30920	<p>Developments at Craven Vale <i>Policy Committee Decision - Key</i> For noting Joint Adult Social Care and Health capital developments with an on going service and revenue commitments. The build is in Queens Park ward but the services is for the whole city.</p> <p><i>Wards affected: All Wards</i></p>	<p>22 Oct 2012</p> <p>19 Nov 2012</p> <p>29 Nov 2012</p>		<p>Report of: Director of Adult Social Services</p> <p>Director of Adult Social Services</p> <p>Director of Adult Social Services</p> <p>Report Author: Jane MacDonald Tel: 29-5038</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
LICENSING COMMITTEE				
26185	<p>Statement of Gambling Policy pursuant to the Gambling Act 2005 <i>Non-Key</i> To seek Full Council Approval for the Gambling Policy</p> <p><i>Wards affected: All Wards</i></p>	<p>22 Nov 2012</p> <p>13 Dec 2012</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Tim Nichols Tel: 29-2163, Jean Cranford Tel: 29-2550</p>
31213	<p>Licence fees 2013/14 <i>Regulatory Committee Decision</i> Proposed fees and charges for 2013/14 relating to street trading, sex establishments, gambling premises, taxi licensing and other licensing functions</p> <p><i>Wards affected: All Wards</i></p>	<p>22 Nov 2012</p>		<p>Report of: Head of Planning and Public Protection</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>
HOUSING COMMITTEE				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TRANSPORT COMMITTEE				
30654	<p>Fiveways Safer Routes to school scheme <i>Policy Committee Decision - non-Key</i> Engineering scheme to improve the safety of walking and cycling journeys at school journey times. Involves three schools: Varndean School, Dorothy Stringer School, Balfour Primary.</p> <p><i>Wards affected: Withdean</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Matthew Thompson Tel: 29-3705</p>
30924	<p>Brighton & Hove a 20mph city? <i>Policy Committee Decision - Key</i> Report on the public consultation on the citywide 20mph proposals.</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012	N/A	<p>Report of: Strategic Director, Place</p> <p>Report Author: Phil Clarke Tel: 29-3705</p>
30928	<p>Pedestrian Crossing Priority Locations. <i>Policy Committee Decision - Key</i> This report identifies the pedestrian priority crossing locations based on the new pedestrian prioritisation system. It also asks for permission to proceed with the construction of those crossing points identified within the report within the financial year 2012/13</p> <p><i>Wards affected: All Wards</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Tracy Davison Tel: 29-2813</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30948	<p>Pedal Cycle Parking Places <i>Policy Committee Decision - non-Key</i> This report is to hear the objections of the TROs for pedal cycle parking place in Lansdowne Place and Whitecross Street and for the committee to make a decision on whether to overrule the objections or not.</p> <p><i>Wards affected: Brunswick & Adelaide; St Peter's & North Laine</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Adrian Barritt Tel: 29-3860</p>
31516	<p>Trial of Motorcycle use of bus lanes <i>Policy Committee Decision - non-Key</i> Proposal to allow use of bus lanes for a trial period on two sections of road - A23 Carden Ave to Preston Drove; A259 Ovingdean Roundabout to Longridge Ave. Both sites will be monitored with a further control site on the A259.</p> <p><i>Wards affected: Patcham; Rottingdean Coastal; Withdean</i></p>	27 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Andrew Renaut Tel: 29-2477</p>
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
31378	<p>Communal Recycling City Centre <i>Policy Committee Decision - non-Key</i> Report seeking: - Outline approval for business case to roll out communal recycling in the city centre -Permission to consult on communal recycling</p> <p><i>Wards affected:</i></p>	28 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31746	<p>Nomination of Sites for Queen Elizabeth II Fields Challenge <i>Policy Committee Decision - non-Key</i> To seek approval for a list of open spaces nominated for protection by Fields in Trust</p> <p><i>Wards affected: All Wards</i></p>	28 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
32107	<p>Environmental Management System <i>Policy Committee Decision - non-Key</i> A report on progress on the council's ISO 14001 Environmental Management System and Sustainable Events Programme covering Events and Venues. Recommending further development of the Sustainable Events Programme to achieve new ISO 20121 events standard by end of 2012 and maintain the ISO 14001 Environmental Management Systems certification.</p> <p><i>Wards affected: All Wards</i></p>	28 Nov 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Adam Bates Tel: 29-2600, Shelaine Siepel</p>
<p>Decisions Anticipated for December 2012</p>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for January 2013				
POLICY & RESOURCES COMMITTEE				
25996	<p>Council Tax Base 2013/14 <i>Policy Committee Decision - Key</i> To set the council tax base and establish the estimated revenue from Council Tax for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		<p>Report of: Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242</p>
26001	<p>Health and Safety Annual Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To approve the annual service plan. To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by Section 18 of the Health & Safety at Work etc Act 1974.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Roy Pickard Tel: 29-2145</p>
25998	<p>Official Feed and Food Controls Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Nick Wilmot Tel: 29-2157</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30019	<p>Quarterly Surveillance Report (January 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
CHILDREN & YOUNG PEOPLE COMMITTEE				
31600	<p>Youth Justice Service Plan 12-13 Revised <i>Policy Committee Decision - non-Key</i> The revised action plan for the Youth Offending Service takes into account the findings of the Peer Review and HM Probation Inspection reports and identifies the partnership's six agreed service priorities for Youth Justice in Brighton & Hove</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2013		<p>Report of: Strategic Director, People</p> <p>Report Author: Andy Whippey Tel: 29-5391, Anna Gianfrancesco Tel: 29-3966</p>
TRANSPORT COMMITTEE				
31368	<p>City Wide Parking Review <i>Policy Committee Decision - Key</i> A report on the results of the city wide parking review consultation including a local authorities comparison research together with recommendations in respect of parking management policy and a proposed programme of resident parking scheme consultations</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31383	<p>Amex Community Stadium Residents Parking Proposals - Consideration of Informal Consultation Results <i>Policy Committee Decision - non-Key</i> To consider the results of the informal consultation into proposed resident parking schemes for Coldean and Moulsecoomb</p> <p><i>Wards affected: Hollingdean & Stanmer; Moulsecoomb & Bevendean</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
HOUSING COMMITTEE				
32159	<p>Housing Revenue Account Budget 2013/14 <i>Policy Committee Decision - Key</i> To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Policy & Resources & Full Council.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2013 14 Feb 2013		<p>Report of: Director of Finance, Strategic Director, Place</p> <p>Report Author: Sue Chapman Tel: 29-3105</p>
32157	<p>Housing Revenue Account Capital Programme 2013-2016 <i>Policy Committee Decision - Key</i> To agree the Housing Revenue Account Capital Programme Budget and financing for 2013/14 and recommend approval by Policy & Resources Committee</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2013 14 Feb 2013		<p>Report of: Strategic Director, Place, Director of Finance</p> <p>Report Author: Susie Allen Tel: 294499</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31587	<p>Tenancy Strategy 2013 <i>Policy Committee Decision - non-Key</i> The Localism Act makes it a statutory duty for each local authority in England to produce and publish a strategic Tenancy Strategy that will guide providers of social housing in development of their tenancy policies.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Andy Staniford Tel: 29-3159</p>
ADULT CARE & HEALTH COMMITTEE				
31327	<p>Fee Levels in Adult Social Care Services 2013/14 <i>Policy Committee Decision - Key</i> To approve the fee's that will be paid to service providers for adult social care services.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370, Jane MacDonald Tel: 29-5038</p>
31380	<p>Charging for Adult Social Care Services 2013/14 <i>Policy Committee Decision - Key</i> This report proposes the financial charges for people who use social care services during 2013/14.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Angie Emerson Tel: 01273 295666</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for February 2013				
POLICY & RESOURCES COMMITTEE				
26069	<p>Targeted Budget Management (TBM) 2012/13 Month 9 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		<p>Report of: Director of Finance</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>
26018	<p>General Fund Revenue Budget & Council Tax 2013/14 <i>Policy Committee Decision - Key</i></p> <p>To agree the revenue budget and council tax for 2013/14 and recommend approval by Full Council</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242</p>
26020	<p>Capital Resources & Capital Investment Programme 2013/14 <i>Policy Committee Decision - Key</i></p> <p>To agree the planned capital investment programme for all council services and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26054	<p>Housing Revenue Account Budget 2013/14 <i>Policy Committee Decision - Key</i> To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013 28 Feb 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Sue Chapman Tel: 29-3105</p>
32155	<p>Housing Revenue Account Capital Programme 2013-2016 <i>Policy Committee Decision - Key</i> To agree the Housing Revenue Account Capital Programme Budget and financing for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013 14 Feb 2013</p>		<p>Report of: Director of Finance, Strategic Director, Place</p> <p>Report Author: Susie Allen Tel: 294499</p>
ENVIRONMENT & SUSTAINABILITY COMMITTEE				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for March 2013				
POLICY & RESOURCES COMMITTEE				
30151	<p>Annual Investment Strategy 2013/14 <i>Policy Committee Decision - Key</i> A report to recommend the 2013/14 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013 28 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
26151	<p>Planned Maintenance Budget Allocation 2013-14 and Programme of Works for the Council's Operational Buildings <i>Policy Committee Decision - Key</i> Report on the proposed 2013-14 budget allocation of planned maintenance works to the council's operational buildings to include civic, historic, commercial and social care properties.</p> <p><i>Wards affected: All Wards</i></p>	21 Mar 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
30149	<p>Treasury Management Policy Statement 2013/14 <i>Policy Committee Decision - Key</i> A report to recommend the 2013/14 Treasury Management Policy Statement, incorporating the Treasury Management Practices and Schedules</p> <p><i>Wards affected: All Wards</i></p>	21 Mar 2013		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
28157	<p>Admissions Arrangements for Brighton & Hove Schools 2014/15 <i>Policy Committee Decision - Key</i> To set out the proposed admission arrangements for community schools for 2014/15 and proposed admission numbers for all maintained schools in the City.</p> <p>To set out the revised schemes for co-ordinated admissions, including key dates, and also the background to consultation with Voluntary Aided schools on their admission arrangements.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Mar 2013</p> <p>28 Mar 2013</p>		<p>Report of: Strategic Director, People</p> <p>Strategic Director, People</p> <p>Report Author: Gil Sweetenham Tel: 29-3474</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				
LICENSING COMMITTEE				
Decisions Anticipated for April 2013				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
ENVIRONMENT & SUSTAINABILITY COMMITTEE				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TRANSPORT COMMITTEE				
31388	<p>Amex Community Stadium Residents Parking Proposals - Consideration of Objections and Representations to Traffic Regulation Orders <i>Policy Committee Decision - non-Key</i> To consider the results of the formal consultation following advertising of traffic regulation orders for proposed resident parking schemes for Coldean and Moulsecoomb.</p> <p><i>Wards affected: Hollingdean & Stanmer; Moulsecoomb & Bevendean</i></p>	30 Apr 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
Decisions Anticipated for May 2013				
POLICY & RESOURCES COMMITTEE				
26158	<p>Asset Management Fund 2013/14 <i>Policy Committee Decision - Key</i> To seek Cabinet Member Approval for the allocation of the Asset Management Fund 2013/14</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
30021	<p>Quarterly Surveillance Report (May 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING COMMITTEE				
Decisions anticipated for June 2013				
POLICY & RESOURCES COMMITTEE				
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
LICENSING COMMITTEE				
Decisions anticipated for July 2013				
Decisions anticipated for August 2013				
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				
29414	Volks Railway- Replacement of Siding Sheds <i>Policy Committee Decision - non-Key</i> <i>Wards affected: Rottingdean Coastal</i>			Report of: Strategic Director, Communities Report Author: Toni Manuel Tel: 29-0394

